

Catastrophic Illness in Children Relief Fund Commission
Open Minutes
December 4, 2019
140 E. Front Street
2nd Floor
Trenton, NJ 08625

The meeting was called to order by J. Prontnicki at 9:34 AM. J. Prontnicki announced that in compliance with the New Jersey Open Public Meetings Act, the specifics as to time and place of this meeting were sent to the Office of the Secretary of State and the Department of Personnel for filing and posted on the official bulletin boards provided by those offices for notice of public meetings. Also, notices were prepared for two newspapers to inform the public of this meeting. J. Prontnicki conducted a roll call of members as follows:

Present:

Janice Prontnicki, Chairperson
Ellen DeRosa, Vice-Chairperson
Ralph J. Condo
Dawn Mergen
Arnesha Roper-Lewis
Phyllis Shanley Hansell
Carl Underland
Howard Weinberg (left at 11:55am)

Excused:

Steve Shultz
Anthony Valenzuela

Guest:

Jeanette Barnard, DAG

Staff:

Christian Heiss, Executive Director
Janet Valentin-Forte, Secretary to the Commission
Amy Taklif, Analyst

Flag Salute: Led by J. Prontnicki

Agenda Approval:

E. DeRosa made a motion to approve the proposed meeting agenda for today's meeting. R. Condo seconded the motion. All remaining Commission members voted in favor.

Approval of Open Minutes of October 2, 2019 Meeting:

E. DeRosa made a motion to approve the open minutes of October 2, 2019, which was seconded by R. Condo. All Commission members voted in favor of approving the open minutes.

Approval of Closed Minutes of October 2, 2019 Meeting:

E. DeRosa made a motion to approve the closed minutes of October 2, 2019, which was seconded by R. Condo. All Commission members voted in favor of approving the closed minutes.

Closed Session:

E. DeRosa made a motion to go into closed session to review and discuss applications, which was seconded by R. Condo. All Commission members voted in favor.

Review of Applications:

Appeals:

ID#207032018 – E. DeRosa made a motion to overturn the ineligible determination of this application, including expenses incurred as a result of surgery on the child in-utero, subject to review by the Chair and Vice-Chair of the Commission of the eligible abstract and memo describing the decision to overturn the ineligible determination. A. Roper-Lewis seconded the motion. All Commission members voted in favor.

ID#212812018 – E. DeRosa made a motion to uphold the ineligible determination of this application. D. Mergen seconded the motion. All Commission members voted in favor.

ID#213252018 – E. DeRosa made a motion to uphold the ineligible determination of this application. P. Shanley Hansell seconded the motion. All Commission members voted in favor.

ID#215262019 – E. DeRosa made a motion to overturn the ineligible determination of this application, approving the sole proprietor payment, subject to review by the Chair and Vice-Chair of the Commission of the eligible abstract and memo describing the decision to overturn the ineligible determination. R. Condo seconded the motion. All Commission members voted in favor.

Eligibles:

E. DeRosa made a motion to approve eligible applications, with the exception of ID#214252019, ID#218182019, ID # 218272019 and ID#219632019, to be voted on separately. The motion was seconded by P. Shanley Hansell. All Commission members voted in favor.

R. Condo made a motion to approve ID#214252019, removing temporary shelter expenses, which was seconded by E. DeRosa. D. Mergen abstained from voting. All remaining Commission members voted in favor.

E. DeRosa made a motion to approve ID#218182019, reclassifying the stair lift (previously classified as durable medical equipment) as a home modification, which was seconded by J. Prontnicki. All Commission members voted in favor.

R. Condo made a motion to defer voting on ID#218272019 until the next Commission meeting, for further review of information, which was seconded by E. DeRosa. All Commission members voted in favor.

R. Condo made a motion to approve ID#219632019, accepting as presented including relocation expenses, which was seconded by P. Shanley Hansell. E. DeRosa abstained from voting. All remaining Commission members voted in favor.

Ineligibles:

E. DeRosa made a motion to approve all ineligible recommendations, as presented, which was seconded by P. Shanley Hansell. All Commission members voted in favor.

Reconsiderations:

E. DeRosa made a motion to approve all reconsideration recommendations, as presented, which was seconded by P. Shanley Hansell. All Commission members voted in favor.

Closed Session:

E. DeRosa made a motion to go into closed session, to discuss ID#213162018 from the April 2019 commission meeting, which was seconded by P. Shanley Hansell. All Commission members voted in favor.

Policy & Procedures:

R. Condo made a motion to approve recommended updates of Policy and Procedures, which was seconded by C. Underland. All Commission members voted in favor.

Eligible Letter Template Revision:

R. Condo made a motion to approve the revised eligible letter template, which was seconded by P. Shanley Hansell. All Commission members voted in favor.

Closed Session:

R. Condo made a motion to go into closed session, to discuss the Commission's interpretation of N.J.A.C. 10:155-1.17(b), which was seconded by P. Shanley Hansell. All Commission members voted in favor.

Closed Session:

P. Shanley Hansell made a motion to go into closed session, to discuss personnel matters, which was seconded by E. DeRosa. All Commission members voted in favor.

Adjournment:

Motion to adjourn meeting made by E. DeRosa and seconded by C. Underland. All Commission members voted in favor. Meeting was adjourned at 1:36pm.